

Resources and Fire & Rescue Overview and Scrutiny Committee

15 September 2016

Work Programme 2015/16

Recommendations

That the Resources and Fire and Rescue Services Overview and Scrutiny Committee:

- 1) Agrees the updated 2016/17 Work Programme and makes any additional comments or changes, as required; and
- 2) Notes the scheduled future meeting dates.

1.0 Work Programme

- 1.1 At the Council meeting held on 24th September 2015, the remit of the Corporate Services Overview and Scrutiny Committee was changed to include Fire and Rescue Service and Libraries, and the name of the committee was changed to *Resources and Fire and Rescue Overview and Scrutiny Committee*.

OSC	Remit	Strategic Director	PFH's
Resources & Fire & Rescue (includes Fire & Rescue and Libraries)	Fire & rescue, budget, medium term financial plan, corporate business plan, planning and performance arrangements, finance, property, information technology, facilities management, workforce strategy and development, law and governance, libraries, customer service and communications	Resources Chief Fire Officer	Deputy Leader Community Safety Customers

1.2 The updated Work Programme for 2016/17 is attached at Appendix A and will show the committee what items have been considered and what is still outstanding.

2.0 Briefing Notes

2.1 A number of briefing notes have been provided or scheduled to be provided to the committee during 2016/17 as listed in Appendix A.

3.0 Dates of Future Meetings

3.1 Future meetings of the Committee have been scheduled for 2pm on the following dates:

- 14 December 2016
- 22 February 2017

Background papers

None

Appendices:

Appendix A – Work Programme 2016/17

	Name	Contact details
Report Author	Helen Barnsley	helenbarnsley@warwickshire.gov.uk 01926 412323
Head of Service	Sarah Duxbury	sarahduxbury@warwickshire.gov.uk 01926 412090
Strategic Director	David Carter	davidcarter@warwickshire.gov.uk 01926 412564

**Resources and Fire & Rescue Overview and Scrutiny Committee
Work Programme 2016/17 – 15 September 2016**

Appendix A

Reports for future meetings

Item	Report detail	Date of last report	Date of next report
Questions to the Portfolio Holders / Forward Plan decisions	Report which includes Forward Plan decisions relevant to the remit of the Committee – Helen Barnsley	N/A	* Standing item for every meeting
Treasury Management	Report to present Treasury Outturn 2015/16 – to include a performance analysis of Warwickshire County Council and other authorities as agreed at meeting on 18/05/16	N/A	15 September 2016
One Organisation Plan	Performance Report for year ending 31 March 2016	N/A	15 September 2016
One Organisation Plan	Quarterly Progress report. (note: to include remedial actions in the commentary)	17 March 2016	15 September 2016**
Update on the development of the MASH in Warwickshire	A briefing note regarding the progress of the MASH and a recommendation for a further report in 6 months' time following the implementation of the MASH	17 March 2016	15 September 2016
Public Property Asset Register	An update regarding the creation of a Warwickshire Forum to be set up in order to agree an approach to ensuring that all asset lists are published.	N/A	15 September 2016
Business Rates	Business Rates – impact of new proposals and information regarding consultation with those who will be paying the rates.	N/A	14 December 2016

**moved from July meeting in order to coincide with the outturn report

**Resources and Fire & Rescue Overview and Scrutiny Committee
Work Programme 2016/17 – 15 September 2016**

Appendix A

Reports Recently Received by the Committee

Item	Report detail	Date of last report
AOB	A presentation to be given to the Committee on the Transformation of the Fire Service over the last 2/3 years. (20 mins plus 10 mins question time)	13 July 2016
Fire and Rescue Service	Fire Peer Review Report	13 July 2016
Public Property Asset Register	Update report – establishing if there is an appetite for a public property asset register from other public bodies	13 July 2016
Work Programme	Updated Work Programme for the Resources and Fire & Rescue OSC 2016/17	18 May 2016
Treasury Management	A report showing the performance information up to December 2015	18 May 2016
Update on LEP Funding Options	Report on the LEP regarding where resources are to be used	18 May 2016
Fire and Rescue Service	A report to explain the changes to the governance arrangements to the Fire and Rescue Service	18 May 2016
One Organisation Plan	Quarterly Progress report (Quarter 3)	17 March 2016
WCC Project and Programme Management Update	A report which provides an update on the project and programme management processes used at WCC and makes recommendations to consider areas for further scrutiny, where appropriate.	17 March 2016
Update on the development of the Multi-Agency Safeguarding Hub (MASH) in Warwickshire	A report noting the progress of the MASH and a recommendation for a further report in 6 months' time following the implementation of the MASH	17 March 2016
Infrastructure Funding	A report noting the current position relating to developer contributions.	17 March 2016

**Resources and Fire & Rescue Overview and Scrutiny Committee
Work Programme 2016/17 – 15 September 2016**

Appendix A

Briefing Notes - Produced

Item	Briefing Note detail	Date requested	Date circulated
Questions to Portfolio Holders	Question to Treasury - following the Budget on 16/03/2016; when will an impact assessment be carried out.	17 March 2016	23 March 2016
One Organisational Plan	Information re turnover of retained firefighters in relation to employment issues and current number of whole time firefighters.	17 March 2016	8 April 2016
WCC Project and Programme Management	Kenilworth Station to be used as an example of how the new project management system will work.	17 March 2016	27 April 2016
One Organisational Plan	Briefing Note with the latest information with regards to the complaint handling about Social Services	17 March 2016	26 April 2016
One Organisation Plan	Customer Journey Information – delivered on time and to budget. The timetable has slipped due to resourcing and staff availability at service level.	17 March 2016	10 May 2016
Infrastructure Funding	Information referring to the individual District and Borough Councils to be supplied (including information about which application they applied to)	17 March 2016	21 April 2016
AOB	Call rates during the first and last ½ hour of the day at Customer Contact Centre	17 March 2016	26 April 2016
1(3) Matters Arising – Item 6	Members requested an updated regarding the member dashboard; Project and Programme Management. (Josephine Millar)	18 May 2016	13 July 2016
1(3) Matters Arising – Item 8	Members requested an update regarding MASH and the IT systems. (John Coleman)	18 May 2016	1 June 2016
1(3) Matters Arising – Item 7	Members requested further information regarding the spending of Section 106 monies in areas outside the development area; i.e. neighbouring counties. (Janet Neale)	18 May 2016	14 June 2016
4 – Work Programme	Employment Rates in Warwickshire	18 May 2016	26 May 2016
7 – Fire and Rescue	Home Office is due to make a speech w/c 23 May on Fire and Rescue Service – Briefing Note to be provided to members after the event.	18 May 2016	26 May 2016

Briefing Notes – Awaited

Item	Briefing Note detail	Date requested	Date circulated
3 – Questions to Cabinet & Portfolio Holders	Request for a briefing note on the IT obstacles for Pupil Premium applications and how they will be resolved. (Nigel Minns to send through for 12 July 2016)	18 May 2016	Due 15 September 2016

**Resources and Fire & Rescue Overview and Scrutiny Committee
Work Programme 2016/17 – 15 September 2016**

Appendix A

Actions from 13 July 2016

Item		Completed	Comments
3 – Questions to Cabinet and Portfolio Holders	Request for a briefing note on the IT obstacles for Pupil Premium applications and how they will be resolved.		Nigel Minns
4 – Work Programme	Business Rates – update to be provided following Leaders Liaison Group meeting on 16 September 2016		Report to be requested for 14 December 2016
5 – Treasury Management	Analysis of the performance of Warwickshire County Council against other local authorities to be included in the next report.		To be included in report at 15 September meeting
8 – Urgent Matters	Request that members are given the chance to see the Fatal Four Road Safety Presentation. A shorter version would allow members to get a flavour & suggest to local community groups etc. that they request the full version	Planned for Council on 22 September 2016	A shorter version will be available and shown during lunch break at Council.